

Harbor Island Yacht and Percy Priest Yacht Club Sailing Camp 2008

Application for Employment

The Harbor Island Yacht Club Junior Sailing Program employs young people during the four weeks of June each year in the capacity of Sailing Camp Counselors. All Level 1 Counselors and Counselors in training are expected to meet certain requirements including U.S. Sailing certified training as well as Red Cross CPR and First Aid qualification. Attach photocopies of U.S. Sailing and CPR qualifications, front and back as applicable.

Please provide the following information: Date of Application_____

Name (First, middle, last)_____

Address (Number and Street)_____

(City, State, Zip)_____

E Mail Address_____

Phone Number(s)_____

Date of Birth (M,D,Y)_____ Age (as of June 1 this year)_____

Social Security Number_____

Names and Addresses of Parents if you are under 18 years as of June 1

Primary Care Physician, name and phone number_____

Experience

1. Sailing Camp Experience: Please describe any camp experience you may have had including attendance as a camper, employment here or elsewhere and any related work experience. Use a separate sheet if necessary. List dates, responsibilities, contacts with phone numbers.
2. Sailing Experience: Please describe your experience in sailing – boats sailed, regattas, cruises, club membership, family activities, etc. Describe your level of proficiency in sailing.
3. What sailing have you done in the last 12 months?

Job Descriptions

1. **Sailing Camp Counselor Level 1** – U.S. Sailing training (in last three years or renewed), Red Cross CPR and First Aid training, up to date. You will be expected to teach sailing and related activities to small groups of children under the guidance of the head counselor and the adult in charge. All Level 1 Counselors and Counselors in training are expected to meet certain requirements including U.S. Sailing certified training as well as Red Cross CPR and First Aid qualification. Attach photocopies of U.S. Sailing and CPR qualifications, front and back as applicable.
2. **Sailing Camp Counselor Level 1 in training** – Same as above for employees under eighteen years old. All Level 1 Counselors and Counselors in training are expected to meet certain requirements including U.S. Sailing certified training as well as Red Cross CPR and First Aid qualification. Attach photocopies of U.S. Sailing and CPR qualifications, front and back as applicable.
3. **Junior Sailing Camp Counselor** – Untrained, will work with Level 1 Counselors as directed to gain experience.
4. **Volunteer employees** – Untrained, will work at all levels of camp to gain experience. This position may be seen as an entry level to future employment.

All employees will be expected to be present during all specified dates and times (see camp calendar and schedule)

Head Counselors may be chosen from among the applicants, at the discretion of the adults in charge. This position carries a number of other responsibilities beyond the Level 1 Counselors. Those seeking this position should apply for the Level 1 position.

List the position(s) for which you are applying _____

Are you applying for all four weeks of camp? _____

If not, for which weeks are you applying? _____

Send by mail or email application to:

Barbara Ward
5884 Fredericksburg Drive
Nashville, TN 37215

wardb@mail.belmont.edu

Calendar and Schedule for Sailing Camp 2008

All Junior Counselors and Counselors are expected to be present at all dates and times except those indicated as optional. Volunteers are welcomed on any of the dates. You will be paid by the hour for work sessions and junior regattas scheduled on days that are not part of camp sessions. Counselors, If you know you cannot be present at a particular date or time please note this below with an explanation. **Put these dates on your calendar!**

Saturday May 24 9:00 AM HIYC	CPR and First Aid Preparation and initial briefing Look at camper lists, talk about curriculum, distribute materials, boat prep. We will try to be finished by early afternoon.
Thurs. May 29 & Fri. May 30 8:30-3:30 JCC	Suggested Counselor Training for Junior Counselors (call for details)
Saturday MAY 31 9:00 AM HIYC	Finish preparation
Monday June 2 9:00 AM HIYC	First day of camp. Assignments, preparation
Monday through Friday, 10:00 – 7:00 PM June 2 -6, 9 – 13, 16 – 20, 23 – 27	Sailing Camp Sessions 1-4
Saturday June 14 and Saturday June 28	Boat moving as necessary
Saturday July 12 HIYC optional	Help with regatta
Saturday August 9 HIYC optional	Help with regatta

Signature: By signing you agree to be present on all dates and times (unless excused by head counselor or adult in charge) and to participate in all assigned activities and responsibilities. All counselors will be under the direction of the head counselors, and the adults in charge each week, Bob Ware, Bill Killebrew, Barbara Ward. All counselors will be expected to favorably represent the yacht clubs and sailing camp to the campers and parents and to act in a responsible manner. No unsafe or irresponsible activity will be tolerated. Any deviation from the above will be considered grounds for dismissal.

I agree to participate as directed with the above listed calendar and conditions.

Signed: _____

Print Name _____

Parent must sign if under 18 _____